

**Land Bank of Kansas City, Missouri
Board of Commissioners' Meeting
4400 Blue Parkway
Kansas City, MO 64130
March 2, 2020**

Call to Order

The meeting was called to order at 10:03 A.M. by Interim Chair Julie Anderson with Marquetta Broome as the recorder of minutes. A quorum was established by roll call.

Attendees

Commissioners

Julie Anderson
Ulysses "Deke" Clayborn
Mishelle Martinez

Staff

Tracey Bryant – Executive Director
Andrew Bonkowski – Assistant City Attorney
Marquetta Broome – NHS Program Specialist

Others Present:

A sign-in sheet listing those in attendance is on file at the Land Bank offices.

Approval of the Minutes

Commissioner Clayborn made a motion to accept the minutes for the February 10, 2020 meeting as presented. Commissioner Martinez second the motion. The motion passed with a voice vote of the following:

Anderson – Aye

Clayborn – Aye

Martinez – Aye

Executive Director's Report

Commissioner Anderson asked the Board Members if they had questions, comments or concerns regarding the report. The report was accepted as presented.

Commissioner Anderson acknowledged guests present and if they were observing. Mr. Brent Marnell rose to speak to discuss the assumption of property from Mr. Larry Prier, however, they were not on the agenda to present. They were advised by Executive Director Tracey Bryant to meet after the meeting to discuss their transaction.

Commissioner Martinez made a motion to proceed into closed session pursuant to Section 610.021 RSMo. to discuss legal matters, real estate, and personnel. Commissioner Clayborn second the motion. The motion passed with a voice vote of the following:

Anderson – Aye

Clayborn – Aye

Martinez – Aye

Meeting moved into closed session at 10:10 A.M.
Meeting resumed to open session at 10:15 A.M.

Consent Agenda

Address	Name	Action	Motion	Second	Vote
6838 E. 12th	Ana Juarez Fierro	Approved	MM	Yes	3-0

Presentation Agenda

Address	Name	Action	Motion	Second	Vote
4516 Indiana	Baobab Tree, LLC	Rejected	DC	Yes	3-0

Donations – None to consider

Legal Matters

A. 2943 Highland – Commissioner Martinez made a motion to reject the proposed merger of the two lots due to being in violations of the three year Deed of Trust requirement. Commissioner Clayborn second the motion. Motion passed.

Policies, Procedures & Resolutions

- A. Side Lots – Definition and Square Footage
- B. Activation Fee – Dissolution of Term
- C. Administrative Processing Fee – Introduction to replace Activation Fee
- D. Changing Application Fee to Background Check Fee
- E. Donations – Charge donor Administrative Processing Fee

The Board was in favor of Land Bank Staff moving forward with updating the Land Bank policy regarding items A-E.

Unfinished Business – None

New Business - None

The meeting adjourned at 10:25 A.M. after the agenda was exhausted.

Minutes approved on: _____


Julie Anderson, Interim Chair