



LAND BANK OF KANSAS CITY, MISSOURI
PROPERTY PURCHASE APPLICATION
SIDE LOT DISPOSITION PROGRAM

IMPORTANT APPLICATION INFORMATION

Qualified Properties

Residentially zoned parcels of property eligible for inclusion in the Side Lot Disposition Program shall meet the following minimum criteria:

1. The property shall be vacant unimproved real property less than 6,000 square feet in size.
2. The property shall be physically contiguous to adjacent owner-occupied residential property, with not less than a 75% common boundary line at the side.
3. The property shall consist of no more than one lot capable of development. Initial priority shall be given to the disposition of properties of insufficient size to permit independent development.
4. No more than one lot may be transferred per contiguous lot.

Transferees.

1. All transferees must own the contiguous property, and priority is given to Transferees who personally occupy the contiguous property.
2. The transferee must not own any real property (including both the contiguous lot and all other property in Kansas City) that is subject to any unremediated citation of violation of local codes and ordinances.
3. The transferee must not own any real property (including both the contiguous lot and all other property in Kansas City) that is tax delinquent.
4. The transferee must not have been the prior owner of any real property in Kansas City that was transferred to the Land Trust of Jackson County as a result of tax foreclosure proceedings unless the Land Bank approves the anticipated disposition prior to the effective date of completion of such tax foreclosure proceedings.

Pricing

1. Parcels of property that are between 2,500 and 6,000 square feet in size may be purchased for twenty percent (20%) of their county assessed value or \$75.00, **whichever is greater.**
2. Parcels of property that are less than 2,500 square feet, landlocked, or otherwise determined to be unusable property may be transferred for \$1.00.

Please bring this completed form to:

The Land Bank of Kansas City, Missouri
4400 Blue Parkway, 1st Floor
Kansas City, Missouri 64130

- Please allow at least 30 days for your application to be processed.
- All applicants must present a current government photo identification when submitting.
- Present Social Security Card for verification.



LAND BANK OF KANSAS CITY, MISSOURI
PROPERTY PURCHASE APPLICATION
SIDE LOT DISPOSITION PROGRAM

To purchase a residentially zoned, Land Bank owned vacant lot that is adjacent to property you already own and occupy, complete this form and return it to the Land Bank of Kansas City, Missouri. All property is sold AS IS.

There is a \$25.00 non-refundable annual application fee, payable by cashier's check or money order. There is an additional \$10.00 non-refundable annual application fee for each person added to the deed. A Marital Waiver is available if the spouse does not want ownership or interest in the property.

CONTACT INFORMATION

Name of Applicant: _____

Additional Applicant Name(s): _____
(Including Spouse and/or other Applicant)

Mailing Address: _____

City, State, Zip: _____

Daytime Phone #: _____ Alternate Phone #: _____

Email Address: _____ Marital Status: _____

PROPERTY INFORMATION

Address: _____ Parcel ID#: _____

OFFER: \$ _____

BRIEF STATEMENT OF PLANS FOR THE PROPERTY:

To the best of my knowledge, the information provided in this application is true and in compliance with Land Bank Policies and Procedures. I do not own other property that has delinquent taxes, unpaid special assessments, or unremediated code violations and I am not delinquent in other taxes. I have not been convicted of crimes involving the sale of illegal drugs, prostitution, operating a nuisance business, and I am not required to be registered as a sex offender. I understand that the Land Bank staff will review this request and confirm that it is in compliance with these Policies and Procedures, as well as existing Land Bank and neighborhood plans. I also understand that this form is a statement of interest only. Receiving it does not commit the Land Bank to transfer property.

Signature of Applicant: _____ Date: _____

Signature of Co-Applicant: _____ Date: _____



LAND BANK OF KANSAS CITY, MISSOURI BACKGROUND CHECK FORM

A background check will be performed in order to determine compliance with the Land Bank Policies and Procedures for the Acquisition and Disposition of Properties. Those policies state:

- The transferee must not own any real property that is subject to any unremediated citation of violation of codes and ordinances.
- The transferee must not own any real property that is tax delinquent, or be in delinquent in other taxes.
- Has not been convicted of crimes involving the sale of illegal drugs, prostitution, operating a nuisance business for the last five years, and is not required to be registered as a sex offender.

The results of the background check will be valid for one year. It will not be necessary to complete this form for future offers during this period.

The information on this form will be kept confidential.

For corporations and other business entities, the background check will be performed for the person authorized by the entity to sign and submit the application to purchase property.

Please print clearly:

Name (first, middle, last):			
Home Address/City/State/Zip Code:			
Date of Birth:		SSN:	

INTERNAL USE ONLY- LAND BANK STAFF TO COMPLETE

Date Verified:

Initials:

- 1) Criminal Background check is clear for last five years. Pass: ____ Fail: ____
- 2) List of all LB/HA purchases and confirmation all Deed of Trust's are compliant.
- 3) All privately owned properties checked for open 311 cases
- 4) Current on all property taxes.
- 5) Letter sent to Neighborhood Association.
- 6) Application Fee Paid. Amount paid: _____